

fee amount is due for that academic year. See Chapter 11 for fee amounts, deadlines. See “Billing” below for other billing details.

Auditing

It is possible for those not enrolled in the London ThM program to attend lectures. Accommodation, if required, will be available (single study bedrooms) during the teaching weeks. Contact [the Pastors’ Academy](#) for more information. See Chapter 11 for fees.

Graduation

London ThM students may choose to join the graduation ceremony at the Philadelphia service in May. Those who wish to join should contact the [Academic Affairs](#) Office at Westminster. To those who do not attend, diplomas are shipped in June of the graduation year. See Chapter 11 for commencement fee information.

Billing

UK and European students: The Pastors’ Academy will send students a bill for all fees. All bills should be paid directly to the Academy in British Pounds.

US and non-EU students: Bills should be paid directly to Westminster’s Finance Office in U.S. Dollars.

Doctor of Ministry Degree Program

The Doctor of Ministry (DMin) is an advanced, professional degree program designed for those engaged in the full-time practice of ministry. It is the highest professional degree offered by Westminster. It differs from a PhD degree in that its focus is on competence in the practice of ministry rather than on advanced academic research. In this sense, it is better compared to other professional doctorates, such as those awarded in medicine (MD) or law (JD). Therefore, the purpose of the DMin program is to develop reflective practitioners in ministry who will grow not only in ministry comprehension and competence but also in character. Because it is a doctoral degree program, the student is expected to pursue a high standard of expertise in ministry reflection and practice.

While the DMin is built upon the biblical, theological, and professional foundations of the MDiv degree, the student benefits from the integration of the rich practical experiences gained from years of prior ministry. Thus a prerequisite for admission is at least three years in full-time pastoral ministry or Christian service along with the requisite MDiv. Application of theory and methodology must be evident in the applicant’s history of professional ministry.

The DMin is one degree with three concentrations based upon the interests and ministry goals of each student. The student chooses a concentration in Preaching, Pastoral Ministry, or Counseling. The Pastoral Ministry Concentration is offered in both English and Korean.

Preaching Concentration

The purpose of the Preaching Concentration is twofold:

The concentration seeks primarily to make good preachers better. This is achieved through intensive evaluation and peer review of the student’s preaching and expository skills. Coursework in the concentration reinforces and develops these skills through a foundational exploration of biblical exposition through extensive reading, as well as specialist courses in various aspects of biblical genre, including narrative, wisdom and poetry, apocalyptic, parable, and epistles. The student will also craft a personal philosophy and practicum for expository preaching.

The concentration also thereby seeks to enable the student to make a significant scholarly contribution to the field of homiletics through an applied research project. The program culminates in the completion of this project, through which the student is expected to demonstrate mastery in a particular area in the field of homiletics.

Pastoral Ministry Concentration

The purpose of the Pastoral Ministry Concentration is twofold:

First, the concentration aims to build on the shepherding skills and competencies gained through previous MDiv studies, while integrating subsequent ministry experience for the purpose of sharpening and deepening those skills. Foundational areas such as pastoral nurture, preaching, leadership, and evangelism will be studied. Students will be encouraged to examine personal strengths and weaknesses and also to improve competencies in each of these areas. The challenges presented by the contemporary cultural context of ministry will also be considered. Careful attention will be given to the relationship of biblical theology to ministry practice.

Second, the concentration strives to enable the student to make a significant contribution to the field of pastoral ministry through the Applied Research Project. The program culminates in the completion of the project, through which the student is expected to demonstrate mastery in a particular area of practical theology. Ideally this work is accomplished in the student's current ministry context. Identifying a problem, challenge or question, proposing and applying a ministry model, and evaluating this model are essential aspects of the project. This work must be built upon a biblical foundation, taking into account both historical precedents and contemporary influences on the area in view.

Pastoral Ministry Concentration in Korean

The purpose of the Pastoral Ministry Concentration in Korean (KDMin) is twofold:

First, the concentration aims to strengthen Korean-speaking pastors' preaching and expository skills. For this, half of the courses in the program delves into the rich tradition of Reformed homiletics based on Westminster's biblical and systematic theology as they explore various aspects of biblical genres. Students will also craft a personal philosophy and practicum for expository preaching. Also, the concentration seeks to sharpen shepherding skills and competencies in ministry. For this, the second half of the coursework in this concentration seeks to enable students to take biblical truths and apply them to specific ministry areas, such as conflict resolution and pastoral counseling.

Second, the concentration strives to enable the students to make a significant contribution to the field of pastoral ministry or homiletics through an Applied Research Project. The program culminates in the completion of this project, through which the student is expected to demonstrate mastery in a particular area of pastoral ministry and theology. This work is accomplished in the student's Korean-speaking ministry context. Identifying a problem, challenges or question, proposing and applying a ministry model, and evaluating this model are essential aspects of the project. This work must be built upon a biblical foundation, taking into account both historical precedents and contemporary influences on the area in view.

Counseling Concentration

The purpose of the Counseling Concentration is twofold:

First, it aims to equip students for a high degree of competence in skill areas associated with pastoral counseling. Competence includes effective functioning not only in the professional areas of relating, assessment, and problem-solving skills, but also in conceptual abilities related to personality, learning, integration, and other theoretical constructs. Underlying these performances must be the foundational abilities to do self-analysis, to discern and relate cultural patterns to ministry, and to bring all practice under the judgment of a biblical-theological philosophy of ministry.

Second, the concentration aims to enable the student to make a contribution to the field of pastoral counseling through a DMin project. The project is the student's actual counseling done in an unexplored, skill-enhancing, or problematic area of counseling ministry. The project must rest upon a biblical base, take into account any previous work done in the particular area of research, define in repeatable steps the course of the project, and evaluate its conformity to biblical principles and effectiveness in reaching its goals.

Counseling Concentration Prerequisite: Students within the DMin Counseling Concentration are required to take the following prerequisite courses within the first year in the program:

- PTC 151 Dynamics of Biblical Change
- PTC 261 Human Personality

Students may choose to complete these courses either through Westminster or through the Christian Counseling and Educational Foundation (CCEF). If the student completes these courses prior to matriculation, either through Westminster or CCEF, this requirement will be waived.

Urban Mission Concentration

Westminster is no longer accepting applications for the urban mission concentration.

This concentration seeks to develop skills for leadership and disciplined self-analysis in ministry in urban settings in North America and overseas. The student will learn to interact theologically with insights drawn from the behavioral and social sciences for a better understanding of urban cultures and urban ministries. A constant effort will be made to coordinate all the phases of the program with the concrete particular needs arising out of each student's particular place of ministry.

DMin Student Learning Goals

Upon graduation, the student will:

1. Exhibit a deep love for the Triune God, his word, his truth, and his church; and a Christ-like humility in relation with others.
2. Demonstrate the ability to be a reflective practitioner in ministry through interrelating theory and practice.
3. Demonstrate an advanced understanding of the integration of ministry with the various theological disciplines.
4. Have made a contribution to the understanding and practice of ministry through the completion of a doctoral-level project.

DMin International Students

DMin students will not be able to obtain a full-time student visa through this program since the Doctor of Ministry does not require full-time residency and is intended to be a part-time program concurrent with a student's ongoing ministry. For KDMin students, an F-1 visa must be obtained after admission in order to attend residential modular courses.

DMin Non-Native English Speakers

The policies pertaining to all non-native English speakers are the same for all degree concentrations, except for the KDMin. (See Chapter 5.)

DMin Registration

Students can view details about the DMin program, course offerings, and scheduling in the [info center](#).

Registration opens late March/early April. Students are encouraged to register as early as possible to ensure that all pre-module assignments are completed by the first day of the module. Students must register for DMin modules no later than three weeks prior to the start of the first DMin module. After the registration deadline, late registrations must be approved by the DMin program director. If approved, a late fee will apply. Registration is contingent upon receipt of a transcript showing completion of any prerequisite degree. Registration deadlines are stated in the Academic Calendar. No student in the DMin program is permitted to register after the first day of the module.

DMin Drops, Withdrawals and Related Issues

All requests to drop or withdraw from a module, withdraw from the program, or any other request that may affect a student's academic record or enrollment status must be communicated in writing to the Registrar's Office for consideration of approval. If the Registrar's Office does not receive written communication, that request will not be recognized by the administration. Written communication may be in the form of email, fax, or letter.

DMin Incomplete Requests (Assignment Extensions)

If extenuating (unusual and unavoidable) circumstances prohibit students from submitting post-modular assignments by the deadline, a grade of incomplete may be requested.

Incomplete Request Petition: In order to request a grade of incomplete, the student must submit to the Registrar's Office a written petition by the deadline indicated below. The petition must include the extenuating circumstances which the student believes warrant an incomplete and written approval from both the professor and Director of the DMin program. Approvals emailed by the professor and DMin director to the Registrar's Office are acceptable. Upon receipt of the petition, the Registrar's Office will seek the appropriate faculty committee approval. If the incomplete request is granted, the student will be assigned an interim grade of "I" and a new deadline (up to 4 weeks maximum from the original deadline) to submit all post-modular assignment work. At the professor's discretion the grade will or will not be reduced. The final grade assigned by the professor will replace the "I" grade on the student's transcript. If the assignment is not submitted by the new deadline, the student will receive a failing grade for that module. If the request for an incomplete is not granted, the Registrar's Office will automatically assign a grade of "W" (withdrawn) for the module.

The deadline to submit an incomplete petition is the week before the post-modular coursework submission deadline listed below. For DMin modules offered in the August term, the deadline is **November 15**. For PRK1, the deadline is **November 15**, and the deadline for other Korean DMin modules offered in the June term is **October 15**. For DMin modules offered in the Winter term, the deadline is **April 15**. For ThM modules approved for DMin credit, the deadline is eight weeks after the last day of the term in which the module is offered. If the petition is denied and work is not submitted by the post-modular coursework submission deadline, a failing grade for that module will be assigned.

DMin Degree Requirements

DMin Course Work

The DMin modules are designed to accommodate the schedules of those who are active practitioners in ministry and Christian service. Eight modular courses are required for the DMin degree. Therefore, the eight modules will require no more than eight weeks of residence in total. DMin Counseling students must complete their prerequisite requirement before beginning modular courses.

Each module contains the following elements: theoretical issues, skills, and practicum. Students will be required to complete an assignment **before** attending the module, as well as **after** the module. Post-modular work must be uploaded electronically to [Canvas](#) by the following deadlines:

- DMin Modules offered in August term: November 15
- DMin Modules offered in Winter term: April 15
- DMin version of ThM module*: Eight weeks following the last day of the term in which the course is offered. (Dates are listed in the academic calendar.) (*This includes ThM courses approved for DMin credit)

No credit will be given until all assignments are completed successfully. All work will be graded by the course instructor. Students may not enroll in new modules until work in the previous course has been completed. See Chapter 6 for grade and Satisfactory Academic Progress requirements.

The student must successfully complete eight modules including the following:

Core Modules - Four Required Modules*:

	Pastoral Ministry / Counseling	Preaching
1	PR 1: Introduction and Orientation to Graduate Work	
2	PR 2: Pastoral Theology	
3	PR 3: Counseling and Christian Ministry	PP 1: Foundations for a Lifetime of Fruitful Preaching
4	PR 4: Theology of Missions and Evangelism	PP 2: Homiletics Through the Ages

Core modules are offered in August.

*Exception: See ‘DMin General’ below.

Concentration Modules (2): Choose two DMin modules offered by Westminster in your area of concentration that fulfill this requirement.

Elective Modules (2): These options are designed to allow the student flexibility in supporting their choice of concentration.

1. Choose any module not already taken.
2. Take a module at another institution and receive transfer credit. (See Chapter 6.)
3. Take a module through independent study.
4. Choose a PhD course adjusted to the DMin requirements.

Concentration and Elective Modules are offered in August and may also be offered in January. Students in the DMin program may take a ThM/PhD course offered in January or during the summer for elective credit upon the approval of the DMin Director and the professor of the course.

DMin General: The DMin General option is designed to meet the needs of students who are not ordained ministers but desire the education offered in the DMin program. This option allows students to replace two required courses with two electives in their area of interest. In order to be approved for this option, the applicant must submit to the DMin Director an Academic Plan Proposal, listing the eight modules that the student plans to take. All students will be required to take PR 1 and one other required

PR or PP module in his or her area of interest. The remaining six modules can be comprised of modules within the preaching, pastoral ministry and counseling concentrations. A maximum of two “non-classroom” modules (via transfer credit and/or independent studies) is allowed. The Academic Plan Proposal must be approved by the DMin Director and the Practical Theology Field Committee.

An example of an academic plan for a DMin General student interested in the area of counseling:

- PR 1: Introduction and Orientation to Graduate Work
- PR 3: Counseling and Christian Ministry
- 6 counseling modules

KDMin Course Work

KDMin Modules are designed to accommodate Korean-speaking pastors from around the world who are actively engaged in full-time ministry in a Korean-speaking church. Eight modular courses are required for the DMin degree and require no more than eight weeks of residence in total. Students are expected to take six modules at the Philadelphia campus in the June term, and two modules in the winter term either at the Philadelphia campus or in Korea. Course work requires no more than three years, and for two subsequent years students are expected to complete an Applied Research Project in their home country. The procedure and format of the Applied Research proposal and completion is the same as Westminster's other DMin concentrations except that students will complete their project in Korean and it will be translated into English for faculty review.

Student will be required to complete assignments before attending the module, as well as after the module. Post-modular work must be uploaded electronically to Canvas by the following deadlines:

- KDMin Modules offered in June term: October 15
- PRK1 Core Module: November 15
- KDMin Modules offered in Winter term: April 15

No credit will be given until all assignments are completed successfully. Students' work will be graded by Korean adjunct professors. Students may not enroll in new modules until work in the previous course has been completed.

Core Modules: Four Required Modules, offered in June on the Philadelphia campus:

PRK1	Introduction and Orientation to Graduate Work, Westminster Hermeneutics and Theology
PRK2	Pastoral Theology
PPK1	Foundations for a Lifetime of Fruitful Preaching
PMK 1	Pastoral Ministry and Leadership in the Korean Church Context

Elective Modules: Choose four of the elective modules listed below, which are offered either in the June or Winter terms. Students may take up to two modules through independent study upon the approval of the DMin Director and the professor of the course.

June Elective Modules

PPK6	Preaching Christ from the Old Testament
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PPK 7	Preaching Christ from the New Testament
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Winter Elective Modules

PMK 6	Biblical Peacemaking and Conflict Resolution
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PMK 7	Jonathan Edwards' Theology and Ministry
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PCK 6	Biblical Counseling and Crisis Intervention
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Applied Research Project

Each student will complete the Applied Research Project in his or her area of concentration. This will account for the final six credit hours of the degree. The Applied Research Project is the culmination of the DMin program. It enables the student to conduct thorough research and develop expertise in a specific area of interest. It is designed to focus on a particular problem within the discipline of Preaching, Pastoral Ministry, Counseling, or Urban Mission and to make a contribution to the student's understanding in that area. During the PR 1 module (or, for the KDMin, the PRK1 module), the student will be introduced to project design.

The project proposal describes the project's intended research, ministry model, and timetable. The proposal is developed in consultation with the student's faculty advisor and the DMin Director. Ordinarily, the proposal is submitted as part of the PR 1 module (or, for the KDMin, the PRK1 module) and should be approved within the first year of the program. More detailed guidelines and elements of the project proposal can be found in the Applied Research Project and Proposal Guide, available in the [information center](#).

The Applied Research Project must conform to the format and bibliographic style requirements found in the *Format Guidelines and Submission Requirements for WTS Theses, Dissertations and Projects*, available from the Center for Theological Writing and [online](#). As an aid for formatting, students are required to complete the [online Format Guidelines Check-In form](#) prior to submission. Further guidelines can be secured from the student's advisor.

Three copies of the completed project, along with the project fee, must be submitted to the Academic Affairs Office no later than **November 15** for graduation in the following May. For the KDMin, the completed applied research project must be submitted no later than **June 15**, and its English translation must be submitted to the Academic Affairs office no later than **November 15**. The project will be reviewed by the student's academic advisor, a second reader from within the Westminster faculty, and by an individual unaffiliated with Westminster who is actively engaged in ministry related to the topic of the research project.

A project defense will be scheduled on campus usually before **March 15**. The Pastoral Theology Department, taking into consideration the recommendation of all readers, will make the final determination on the project and the degree program as a whole. This determination will be communicated to the student by April 1 unless otherwise notified. If approved, some minor changes may be required.

The student must submit two copies of the approved project to the Academic Affairs Office by **May 1**.
NOTE: The project will not be accepted for review unless all examinations have been sustained.

DMin Enrollment Status, Program Length and Time Limit

The DMin degree program commences in August (June for the KDMin) and requires at least three years to complete. The program is designed to meet the needs of ministry professionals. As such, students

enrolled in the DMin program, whether in the coursework or post-coursework phase, are considered to be engaged in part-time study, with a “less than half-time” enrollment status.

The DMin program time limit is six years, in which the eight modules should be completed in the first four years, and the research project in the remaining two years. Students who do not expect to graduate within the program time limit must petition for a single program extension by completing the online [program extension petition form](#). The proposed completion plan and deadline for this extension is agreed upon in between the student, advisor and the DMin Director. Students who are unable to graduate by the revised deadline are notified of their withdrawal from the program. In extreme circumstances, one additional petition for an extension may be made at the approval of the Practical Theology field committee. After this deadline, the student will be administratively withdrawn, without opportunity for re-entry. The deadline for students to submit their extension petition is the Add/Drop deadline in the spring semester (mid-February) prior to their originally anticipated graduation year.

DMin Program Length

This table suggests the number of courses a student could take per term along with requirements

Length	Year 1		Year 2		Year 3		Year 4		Year 5		Year 6	
	Sum	Jan	Sum	Jan	Sum	Jan	Fall	Spring	Fall	Spring	Fall	Spring
4 yrs	3, PA	1	3	1	PR	PR	PR	PROJ	-	-	-	-
5 yrs	3, PA	0	2	1	2	PR	PR	PR	PR	PROJ	-	-
6 yrs	3, PA	0	3	0	2	PR	PR	PR	PR	PR	PR	PROJ

Sum: June and/or August

PA: Applied Research Project Approval

PR: Applied Research Project Research

PROJ: Applied Research Project

Doctor of Philosophy Degree Program

A student who holds a baccalaureate degree and a first theological degree from approved institutions receives the degree of Doctor of Philosophy (PhD) on the completion of the prescribed program of study. A minimum of two years of full-time study and a dissertation are required.

To satisfy the biblical language requirement for the PhD programs, the applicant must have the equivalent of the Greek and Hebrew requirements for the MDiv or MAR programs at Westminster.

The purpose of the program is to develop in a limited number of advanced students of high intellectual ability the capacity for independent inquiry and criticism required for doing original research in a particular area of theological study, teaching in a theological seminary or college, or providing specialized leadership in the church.

The degree of PhD is offered in two fields: (1) historical and theological studies and (2) hermeneutics and biblical interpretation. Faculty field committees bear general responsibility for the direction of the program, admitting students, supervising the curriculum, setting area examinations, and recommending candidates for the degree.

PhD Student Learning Goals

Upon graduation, the student will:

1. Demonstrate a breadth of knowledge in the student's chosen field of study and cognate fields.